

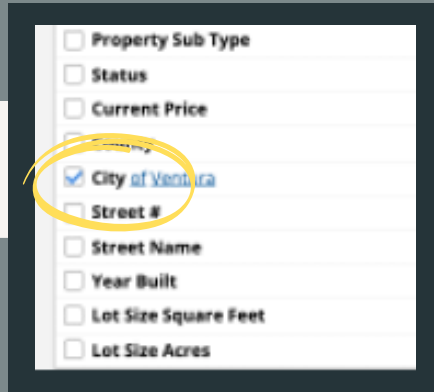
STEP ONE

To create a Tour of Homes report, Go to Quick Search. In the Status Field Select Active and Active Under Contract.



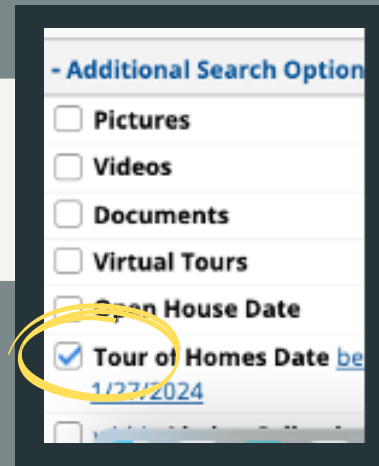
STEP TWO

Select City



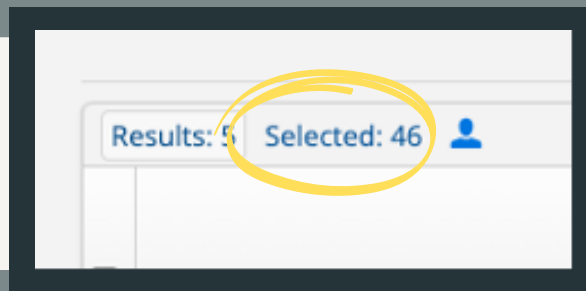
STEP THREE

On Additional Search Options Select Tour of Homes Date, Enter the dates desired.



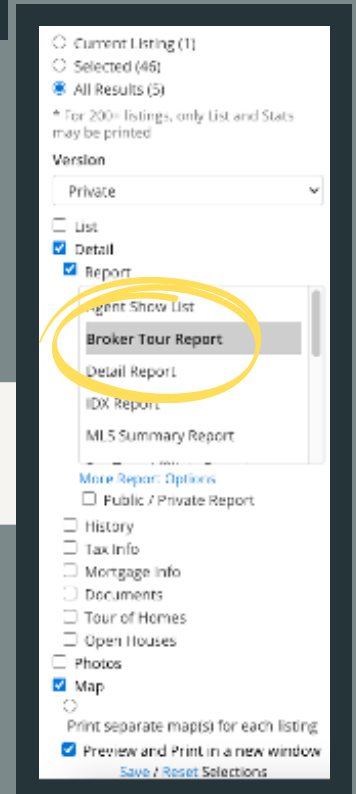
STEP FOUR

Select the resulting records to display by clicking on the results link.



STEP FIVE

Then select: Broker Tour Report



Searching Tour of Homes

Save the search criteria as a saved search to make running a Tour of Homes report easier!

