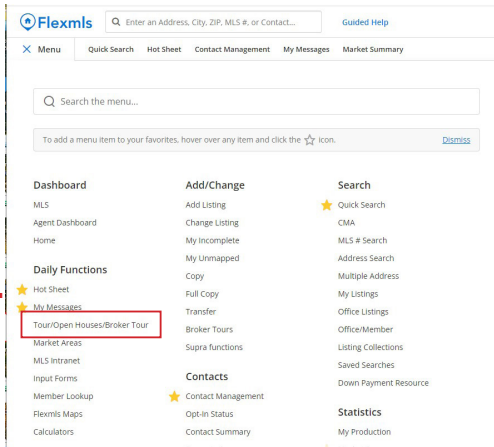


HOW TO PRINT A PREVIEW LIST FROM THE MLS

How do I print a Pre-Tour sheet of the current Tour of Homes listings from the MLS?

1. From the Menu in Flexmls, select the **Tour/Open Houses/Broker Tour** option.



2. On the next screen, select the **Tour of Homes** option.
3. Enter the desired **Date Range**.
4. Select Filter by **Quick Searches**.
5. Click **Next**.



6. On the following screen, select the **Active** and **Desired City** options.
7. Click **Next**.
8. The last page will be the results of your query.

