

## MLS LISTING TRANSFER FORM

**This form is to request the transfer of listings from: Broker to Broker (different Brokerage) and Agent to Agent (same office).** The VCMLS Participant/Subscriber which listing is transferring to must be active and current. The form must be complete and all signatures are required in order to avoid delay in processing. Incomplete forms will be returned.

**Listing Transfers are handled by VCCAR. Please DO NOT SEND TO CRMLS.**

Listing MLS ID: \_\_\_\_\_ Property Address: \_\_\_\_\_

### TRANSFER FROM

Original Listing Office Name: \_\_\_\_\_

MLS Office Code: \_\_\_\_\_ Broker ID: \_\_\_\_\_ Agent ID: \_\_\_\_\_

Broker Name: \_\_\_\_\_ Agent Name: \_\_\_\_\_

➤ \_\_\_\_\_  
 Broker Signature

➤ \_\_\_\_\_  
 Listing Agent Signature

### TRANSFER TO

Transferring Listing Office Name: \_\_\_\_\_

MLS Office Code: \_\_\_\_\_ Broker ID: \_\_\_\_\_ Agent ID: \_\_\_\_\_

Broker Name: \_\_\_\_\_ Agent Name: \_\_\_\_\_

➤ \_\_\_\_\_  
 Broker Signature

➤ \_\_\_\_\_  
 Listing Agent Signature

**Please use if you have more than one (1) listing.**

#### MLS ID #

#### Property Address

- |          |       |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| 7. _____ | _____ |
| 8. _____ | _____ |

**FAX OR EMAIL YOUR COMPLETED LISTING TRANSFER FORM TO: 805 981 2124    [MLS@VCREALTORS.COM](mailto:MLS@VCREALTORS.COM)**