



APPLICATION FOR MEMBERSHIP

Ventura County Coastal Association of REALTORS®

NEW MEMBER APPLICATION CHECKLIST

Thank you for your interest in joining the Ventura County Coastal Association of REALTORS® (VCCAR).

In order to expedite the processing of your membership application, please be sure to include the following with your completed application signed by your Broker (or Manager) and the following items that apply:

- I've included a copy of my real estate license.
- My chosen password is at least 6 to 8 characters and includes a combination of letters and numbers: _____
- Are you a member of NAR with another local REALTOR® association? ____ No ____ Yes
 - If YES, please include a letter of Good Standing from your primary/former association.
- I have read and signed the VCMLS Password Confidentiality Agreement.
- I have read and signed the New Member Code of Ethics, New Member Orientation Class, and MLS Orientation Acknowledgements.

Applications are typically processed within 1-2 business days. Once completed, you will receive emails containing:

- A copy of paid receipt
- Your login credentials
- Further information and reminder to take the required New Member Code of Ethics (online) and to attend the New Member Orientation and MLS Orientation classes. (Members are entitled to membership services and benefits prior to attending.) Completion and attendance is requirement and must be completed within thirty (30) days.

FAX OR EMAIL YOUR COMPLETED APPLICATION TO: 805-981-2107 - ANGEL@VCREALTORS.COM

For your **Supra Key/Lock Box** needs please contact: **Rosa Salazar** P: 805-981-2100 x107 | D: 805-973-8573 | E: rosa@vcrealtors.com





APPLICATION FOR REALTOR® MEMBERSHIP AND/OR MLS SUBSCRIBER/PARTICIPANT
 VENTURA COUNTY COASTAL ASSOCIATION OF REALTORS® / VENTURA COUNTY MULTIPLE LISTING SERVICE

TYPE OF APPLICATION

1. I apply for the following categories of membership (check all applicable boxes):

- | | |
|--|---|
| <input type="checkbox"/> Designated REALTOR® (Principal, Partner, Corporate Officer or Branch Office Manager) | <input type="checkbox"/> MLS Broker Participant (Responsible Broker) |
| <input type="checkbox"/> REALTOR® | <input type="checkbox"/> MLS Appraiser Participant |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> MLS Subscriber |

GENERAL INFORMATION

2. Name (as it appears on your license): _____
3. Nickname: _____
4. Firm Name: _____
(This is the broker/brokerage name under which you will be doing business and under which DRE has issued your license and/or approved your DBA)
5. Firm Address: _____
(street) (city) (state) (zip code)
6. Firm Telephone Number: _____ Firm Telephone Number-Direct: _____
 Cell Number: _____ Firm Fax Number: _____
7. Which do you want as the primary phone? Firm Firm-Direct Cell
8. List all other DBAs: _____

9. Home Address: _____
(street) (city) (state) (zip code)
10. Home Telephone Number: _____ Home Fax Number: _____
11. Which do you want as the primary mailing address? Firm Home
12. E-Mail Address: _____ Birth Date (M/D/Y): ____/____/____
 Website address: _____ Social Media Handles: _____
13. Please list your applicable license(s) corresponding with this application:

- Broker's License, DRE License #: _____ Expiration Date: _____
- Salesperson's License, DRE License #: _____ Expiration Date: _____
- Corporate License, DRE License #: _____ Expiration Date: _____

- BREA Appraiser's License, Certified General, License #: _____ Expiration Date: _____
- BREA Appraiser's License, Certified Residential, License #: _____ Expiration Date: _____
- BREA Appraiser's License, License #: _____ Expiration Date: _____

14. Please list Professional Designations: (ex: GRI, CRS, etc.) _____

15. Primary Specialty:
- | | |
|--|---|
| <input type="checkbox"/> Residential Brokerage | <input type="checkbox"/> Property management |
| <input type="checkbox"/> Commercial/Industrial Brokerage | <input type="checkbox"/> Appraising |
| <input type="checkbox"/> Farm and Land Brokerage | <input type="checkbox"/> Other(s) (please specify): _____ |
| <input type="checkbox"/> Building and Development | _____ |

16. List all Boards/Associations of REALTORS® and MLS to which you CURRENTLY BELONG:

List all Boards/Associations of REALTORS® and MLS to which you PREVIOUSLY BELONGED:

My NRDS # is: _____ My NRDS Office # is: _____

17. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms must remain employed by or affiliated with a Designated REALTOR® to be eligible for REALTOR® membership. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms who hold a valid California real estate license must remain employed by or affiliated with a MLS Broker Participant or MLS Appraiser Participant of the MLS in order to join as a MLS Subscriber. If applicable, please complete below:

(Note: at the end of the application, those named below will be necessary signers of this application)

Name of Designated REALTOR®: _____

Designated REALTOR® DRE or BRE License #: _____

Name of MLS Broker or Appraiser Participant: _____

MLS Broker or Appraiser Participant DRE or BRE License #: _____

18. **MLS BROKER PARTICIPANT APPLICANTS ONLY.** To be eligible for MLS membership, MLS Broker Participants **must** offer and/or accept compensation in the capacity of a real estate broker.

I certify that I actively endeavor during the operation of my real estate business to list real property of the type listed on the MLS and/or to accept offers of cooperation and compensation made by listing brokers or agents in the MLS.

- Yes, I certify. No, I cannot certify.

19. **DESIGNATED REALTOR®/MLS BROKER AND APPRAISER PARTICIPANT APPLICANTS ONLY.**

Designated REALTOR® and MLS Broker and Appraiser Participant applicants must provide the Board/Association a list of licensees employed by or affiliated with them and must also regularly update the Board/Association on any changes, additions, or deletions from the list. On a separate sheet or form, please list all licensees under your license, including their name, the type of license, and their DRE or BREA License #.

- (a) I am a (check the applicable boxes): sole proprietor general partner
 corporate officer branch office manager

(b) If you checked any box in 19(a) above, you must answer the following:

- a. Are you or your firm subject to any pending bankruptcy proceedings? Yes No
b. Have you or your firm been adjudged bankrupt within the last three (3) years? Yes No

If you answered yes to (a) or (b), you may be required to make cash payments in advance for membership dues and MLS fees.

20. **DESIGNATED REALTOR® APPLICANT ONLY.** Each sole proprietor, partner or corporate officer of the real estate firm who is actively engaged in the real estate business within California or within the state in which the real estate firm is located shall be required to become a REALTOR® member if any other principal of such firm, partnership or corporation is a REALTOR® member with those states.

I certify that each sole proprietor, partner or corporate officer of the real estate firm, if any, who is actively engaged in the real estate business within California or within the state in which the real estate firm is located is a REALTOR® member.

- Yes, I certify. No, I cannot certify.

21. I certify that I have NO record of official sanctions rendered by the courts or other lawful authorities for violations set forth below:

I have no record of official sanctions for violations of civil rights laws within the last three (3) years

- True. I certify. False. I cannot certify.

I have no record of official sanctions for violations of real estate license laws within the last three (3) years

- True. I certify. False. I cannot certify.

I have no record of criminal convictions within the past ten years where the crime was punishable by death or imprisonment in excess of one year under the law under which the applicant was convicted (ten years is measured from the date of the conviction or the release of the applicant from the confinement imposed for that conviction, whichever is the later date)

- True. I certify. False. I cannot certify.

If you could not certify any of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s), and a copy of the discipline, if any.

22. Have you ever been disciplined by any Boards/Associations or MLSs?

- Yes. If yes, attach copies of the discipline. No.

23. Have you ever been disciplined by the DRE?

- Yes. If yes, provide all relevant details and dates (or attach copies of discipline). No.

GENERAL TERMS AND CONDITIONS OF MEMBERSHIP

1. **Bylaws, policies and rules.** When applying for Designated REALTOR® and REALTOR® membership, upon acceptance and payment of all dues and assessments, I will automatically become a member of the California Association of REALTORS® and the National Association of REALTORS®, as well as my local Board/Association. I agree to abide by the bylaws, policies and rules of the Board/Association, the bylaws, policies and rules of the California Association of Realtors®, including the [California Code of Ethics and Arbitration Manual](#) and the constitution, bylaws, policies and rules of the National Association of REALTORS®, including the NAR Code of Ethics, all as may from time to time be amended.
2. **Use of the term REALTOR®.** I understand that the professional designations REALTOR® are federally registered trademarks of the National Association of REALTORS® (“N.A.R.”) and use of these designations are subject to N.A.R. rules and regulation. I agree that I cannot use these professional designations until this application is approved, all my membership requirements are completed, and I am notified of membership approval in one of these designations. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.
3. **Orientation.** I understand that if the Board/Association or the MLS requires orientation, I must complete such orientation prior to becoming a member of the Board/Association or MLS, or by the deadline set by the Board/Association or the MLS if provisional membership is allowed. I understand that unless or until I complete required orientation, my application for membership will not be granted, including that in the event a Board/Association or MLS granted any introductory provisional membership pending timely completion of orientation, that said provisional membership will be dropped upon expiration of the deadline set.
4. **License validity.** I understand that if my license is terminated, lapses or inactivated at any time, my REALTOR® membership and/or MLS participation/subscription is subject to immediate termination.
5. **No refund.** I understand that my Board/Association membership dues and MLS fees are non-refundable. In the event I fail to maintain eligibility for membership or for MLS Services for any reason, I understand I will not be entitled to a refund of my dues or fees.

Applicant's initials _____

6. **Authorization to release and use information; waiver.** I authorize the Board/Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designated REALTOR®, or any Board/Association or MLS where I held, or continue to hold, any type of membership. I further authorize any Board/Association or MLS where I held, continue to hold, any type of membership to release all my membership or disciplinary records to this Board/Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Board/Association, its agents, employees or members including, but not limited to, slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.
7. By signing below, I expressly authorize the Board/Association/MLS, including the local, state and national, or their subsidiaries or representatives to fax, e-mail, telephone, text or send by U.S. mail to me, at the fax numbers, e-mail, telephone and text numbers and addresses above, for any and all Board/Association/MLS (including the local, state and national, or their subsidiaries or representatives) communications, including but not limited to those for political purposes and/or material advertising the availability of or quality of any property, goods or services offered,

endorsed or promoted by the Board/Association/MLS (including the local, state and national, or their subsidiaries or representatives) .

8. **Additional terms and conditions for MLS applicants only.** I understand and agree that by becoming and remaining a broker participant or subscriber to the MLS, I agree to abide by the MLS rules, as from time to time amended, including but not limited to the following:
- A. I agree not to use the MLS data for any purpose other than to market property or support market valuations or appraisals as specifically set forth in the rules.
 - B. I agree not to reproduce any portion of the listings except as provided in the MLS rules.
 - C. I agree not to download MLS data except as provided in the MLS rules.
 - D. I agree not to allow anyone other than authorized participants, their subscribers and the clerical users as defined in the MLS rules to access any computer or device receiving MLS information. I agree not to transmit to or share the information with any participants, subscribers and clerical users, or any other non-subscribing licensee or third party, not authorized to access the system by the rules. I agree not to use the MLS to create another product except as may be used by the participant who downloaded the data in compliance with the MLS rules.
 - E. I agree I will not give or sell my password to any person or make it available to any person. I further understand that the California Penal Code and the United States Code prohibits unauthorized access to computer data bases. I agree not to allow such unauthorized access by use of any of my equipment, devices or pass codes.
 - F. I understand that clerical users may be authorized to have limited access to the MLS for clerical support only. I understand that clerical users are not allowed to use the information in any way other than to provide such information to me. Persons performing any activities that require a real estate license are not eligible for this clerical user classification. I further understand that any violation by a clerical user employed by me, under contract with me or used by me is my responsibility and can result in discipline and ultimate termination of MLS services.
 - G. I will not lend or make available my lockbox key, code or device to any person, even if an authorized MLS user. I further understand that the Board/MLS can incur costs in securing the system if I fail to take adequate measures to protect my key, code or device and lockbox and that I may be held responsible for these costs. Failure to adhere to key and lockbox requirements could undermine the security of homeowners.
 - H. I understand and agree that the above statements are in addition to the MLS rules, to which I have also agreed. Violation of any MLS rule may result in discipline, fine and ultimate termination of the service. In addition to that, my actions may cause damage to Board/Association which owns the MLS and the Board may pursue its legal remedies against me to recover such damages.
9. **REALTOR® and MLS applicants only; Arbitration Agreement.** A condition of membership in the Board/Association as a REALTOR® or REALTOR-ASSOCIATE® and participant in the MLS is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®) or REALTOR-ASSOCIATE® member, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other REALTOR® or REALTOR-ASSOCIATE® members of this Board/Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Board/Association. As a MLS Broker or Appraiser Participant or MLS Subscriber, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other MLS participants and subscribers; or (ii) any other MLS Broker or Appraiser Participant or MLS Subscriber of another Board/Association MLS which

shares a common database with this Board/Association MLS through a Regional or Reciprocal Agreement. Any arbitration under this agreement shall be conducted using the Board/Association facilities and in accordance with the Board/Association rules and procedures for arbitration, pursuant to the [California Code of Ethics and Arbitration Manual](#).

10. REALTOR® Membership dues and assessments and MLS fees are set forth separately in EXHIBIT A: MEMBERSHIP DUES AND ASSESSMENTS; MLS FEES

SIGNATURE

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

Signature of Applicant

Date of Signature

Signature of Designated REALTOR®

Date of Signature

Signature of MLS Participant

Date of Signature

EXHIBIT A
MEMBERSHIP DUES AND ASSESSMENTS; MLS FEES

1. MEMBERSHIP DUES AND ASSESSMENTS

Local Association Allocation \$ _____
(See VCCAR Dues Schedule)

Local Board/Association Application/Initiation Fees \$ _____

C.A.R. Allocation and REALTOR® Action Assessment* \$ _____
(Select amount from below proration schedule)

2021 C.A.R. Allocation and REALTOR® Action Assessment Proration Schedule

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|-------|----------|----------|-------|----------|----------|------|---------|---------|------|---------|---------|
| \$184 | \$168.67 | \$153.33 | \$138 | \$122.67 | \$107.33 | \$92 | \$76.67 | \$61.33 | \$46 | \$30.67 | \$15.33 |

C.A.R. New Member Fee** \$ 100.00

N.A.R. Allocation \$ _____
(Select amount from below proration schedule)

2021 N.A.R. Allocation Proration Schedule

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|-------|----------|-------|----------|-------|---------|------|---------|------|---------|------|---------|
| \$150 | \$137.50 | \$125 | \$112.50 | \$100 | \$87.50 | \$75 | \$62.50 | \$50 | \$37.50 | \$25 | \$12.50 |

N.A.R. Special Assessment \$ 35.00

REALTOR® ACTION FUND*** (optional) \$ 148.00 or \$ 49.00

C.A.R. HOUSING AFFORDABILITY FUND (optional) \$ 10.00

MEMBERSHIP DUES AND ASSESSMENTS TOTAL \$ _____

Political contributions are not deductible as charitable contributions for federal and state income tax purposes. Dues payments & assessments (Local Association, C.A.R., and NAR) and contributions to "REALTOR® Action Fund" are not tax deductible as charitable contributions. Contributions to the C.A.R. Housing Affordability Fund are charitable and tax deductible to the extent allowable under both Federal and State law. However, the dues portion of your bill, excluding the portion of dues used for lobbying activities, REALTOR® Action Assessment and REALTOR® Action Fund, may be deductible as ordinary and necessary business expenses. Please consult your tax professional.

* The REALTOR® Action Assessment is a mandatory, pro-rated \$49 state political assessment which may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC and/or CREIEC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, the assessment will go into CREPAC and/or CREIEC, or other related political purposes. If you choose not to contribute to a C.A.R. Political Action Committee (PAC), you must do so in writing and the entire assessment will be placed in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC and CREIEC and possibly IMPAC and ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

** \$70 of the \$100 C.A.R. New Member Fee will automatically be deposited into the C.A.R. Issues Mobilization Political Action Committee ("IMPAC"). The \$70 assessment is mandatory. If you choose not to contribute to

IMPAC, you must do so in writing and the entire \$70 assessment will be placed in the C.A.R. general fund and used for other political purposes.

*** Make a difference by helping promote REALTOR® interests through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. \$49 is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation in the Legal Notices and Disclosures set forth below. No member will be favored or disfavored by reason of the amount of his/her contribution or his/her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

All dues, assessments and fees are non-refundable.

LEGAL NOTICES AND DISCLOSURES

REALTOR® ACTION ASSESSMENT & FUND: Explanation and Legal Notice

California Association of REALTORS® (C.A.R.) Political Action Committees: C.A.R. sponsors four Political Action Committees (PACs). CREPAC is used to support state and local candidates to further the goals of the real estate industry. CREIEC is an independent expenditure committee that independently advocates for or against candidates in accordance with the interests of the real estate industry. CREPAC/Federal supports candidates for the U.S. Senate and House of Representatives. IMPAC supports local and state ballot measures and other advocacy oriented issues that impact real property in California. IMPAC is funded by your dues dollars. C.A.R. also supports the Advocacy Local Fund (ALF), a non-PAC fund.

REALTOR® Action Assessment (RAA): This mandatory \$49 state political assessment (pro-rated based on when you join) may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC and/or CREIEC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, \$49 or your pro-rated amount (based on when you join) will go into CREPAC and/or CREIEC, or other related political purposes. If you have an assessment that is over \$98 due to your DR nonmember count, then any amount over \$98 contributed to the state PACs (i.e. CREPAC and CREIEC) will go into CREIEC. If you choose not to contribute to a PAC, you must do so in writing and the entire assessment of \$49 (or your pro-rated amount based on when you join) will be placed in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC and CREIEC and possibly IMPAC and ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

REALTOR® Action Fund (RAF): REALTORS®, and REALTOR-ASSOCIATES® may also participate in RAF by including an additional voluntary contribution on the same check as your dues and assessment payment. Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. No member will be favored or disfavored by reason of the amount of his/her contribution or his/her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

CORPORATE CONTRIBUTIONS to C.A.R.'s PACs are permissible and may be used for contributions to state or local candidates or for independent expenditures to support or oppose federal, state, or local candidates. However, current C.A.R. practice is to deposit all corporate contributions into CREPAC, CREIEC or IMPAC. A corporate contribution includes any contribution drawn from a corporate account.

PERSONAL CONTRIBUTIONS to C.A.R.'s PACs may be used for both state and federal elections and therefore may be deposited into CREPAC/ Federal in addition to all other C.A.R. political action committees. Up to \$200 of a REALTOR® Action Fund contribution will be divided between CREPAC/Federal and CREPAC in an allocation to be determined by C.A.R. Any amount above \$200, up to applicable legal limits, will be allocated to CREPAC/Federal.

If you are a California major donor and need specific information regarding your contributions, please contact the C.A.R. Controller's office at (213) 739-8252. Contributions in excess of the contribution limits will be reallocated to another PAC connected with C.A.R. Under the Federal Election Campaign Act, an individual may contribute up to \$5,000 in a calendar year to CREPAC/Federal.

Political contributions are not deductible as charitable contributions for federal and state income tax purposes.

NOTICE REGARDING DEDUCTIBILITY OF DUES, ASSESSMENTS AND CONTRIBUTIONS

2021 ESTIMATED PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE:

NAR 38% of your N.A.R. Allocation (amount as pro-rated depending on the month you join)

C.A.R. 43.08% of your C.A.R. Allocation and RAA (amount as pro-rated depending on the month you join) plus 70% of your C.A.R. New Member Fee (not prorated)

VCCAR 0.00% of your Local Allocation

Dues payments and assessments for your local association, C.A.R. and NAR, and contributions to RAF are not tax deductible as charitable contributions. However, the dues portion of your bill, excluding the portion of dues used for lobbying activities, REALTOR® Action Assessment and REALTOR® Action Fund, may be deductible as ordinary and necessary business expenses. Contributions to C.A.R. Housing Affordability Fund are charitable and tax-deductible to the extent allowed under both federal and state law. Please consult your tax professional.

All dues, assessments and fees are non-refundable.

C.A.R. HOUSING AFFORDABILITY FUND: REALTORS® and REALTOR-ASSOCIATES® may make a voluntary, tax-deductible, charitable contribution to the C.A.R. Housing Affordability Fund (HAF) on the same check as the dues payment. HAF is a charitable nonprofit organization whose purpose is to address the statewide housing crisis. It receives contributions from REALTORS® and other individuals as well as businesses and other organizations and distributes funds through local associations of REALTORS® toward programs that increase homeownership and the supply of housing across the state.

HAF is exempt under Section 501(c)(3) of the IRS Code. Contributions to HAF from both individuals and businesses are charitable and tax-deductible to the extent allowed under both federal and state law.

Individual contributions are designated by 'Keys to California' Pins: Ambassador (\$25), Bronze (\$100), Silver (\$500) with an option to renew annually for \$250, Gold (\$1,000) with an option to renew annually for \$350, and Founder's Circle (\$1,500) with an option to renew annually for \$500. For information about HAF, including major non-cash gifts or corporate sponsorships, visit www.carhaf.org or contact the HAF at 213-739-8200 or by mail at 525 S. Virgil Ave., Los Angeles, CA 90020.

YOUR SUBSCRIPTION TO [CALIFORNIA REAL ESTATE MAGAZINE](#) IS PAID FOR WITH YOUR DUES AT A RATE OF \$6.00 AND IS NON-DEDUCTIBLE THEREFROM.

2. MLS FEES

MLS Application/Initiation Fees (See VCMLS Fee Schedule) \$ _____

MLS Fees \$ _____

MLS Broker or Appraiser Participant Fees: \$ _____

MLS FEES TOTAL \$ _____

3. TOTAL AMOUNT PAID \$ _____

DUES & FEES CREDIT CARD AUTHORIZATION FORM

Member Name: _____ Member #: _____

I, _____, hereby authorize the Ventura County Coastal Association of REALTORS® to charge my credit card as per the details indicated below.

Name as shown on card Phone _____

Card Billing Address City _____ State _____ Billing Zip Code _____

American Express Discover Mastercard Visa

Card Number Exp. Date _____ CSC/CVC Code _____ Billing Zip Code _____

Signature

Please indicate here if payment is by personal check. Yes No

FOR OFFICE USE ONLY

| | | |
|---------------------------------------|--|--|
| Check received in the amount of \$ | | |
| Orientation (if applicable) attended | | |
| Membership start date | | |
| MLS Participant/Subscriber start date | | |
| Date of Verification of License | | |
| Date Lockbox Key Issued | | |
| Office Code | | |
| C.A.R Member Number | | |
| Primary Board/Association | | |

2021 ASSOCIATION DUES SCHEDULE



REALTOR® Dues Schedule

| JOIN DATE | REALTOR® | | STATE (C.A.R.) Allocation & | | | NATIONAL (NAR) | NAR ASSESSMENT | TOTAL DUES | TOTAL DUES w/ VOLUNTARY REALTOR ACTION FUND** \$49 | TOTAL DUES w/ VOLUNTARY REALTOR ACTION FUND** \$148 |
|-----------|----------------|---------------|--------------------------------|--------------|-----------|-------------------|-------------------|------------|---|--|
| | INITIATION FEE | LOCAL (VCCAR) | RAA* | C.A.R. SETUP | | | | | | |
| JAN | \$ 100.00 | \$ 250.00 | \$ 184.00 | \$ 100.00 | \$ 150.00 | \$ 35.00 | \$ 819.00 | \$ 868.00 | \$ 967.00 | |
| FEB | \$ 100.00 | \$ 229.17 | \$ 168.67 | \$ 100.00 | \$ 137.50 | \$ 35.00 | \$ 770.34 | \$ 819.34 | \$ 918.34 | |
| MAR | \$ 100.00 | \$ 208.33 | \$ 153.33 | \$ 100.00 | \$ 125.00 | \$ 35.00 | \$ 721.66 | \$ 770.66 | \$ 869.66 | |
| APR | \$ 100.00 | \$ 187.50 | \$ 138.00 | \$ 100.00 | \$ 112.50 | \$ 35.00 | \$ 673.00 | \$ 722.00 | \$ 821.00 | |
| MAY | \$ 100.00 | \$ 166.67 | \$ 122.67 | \$ 100.00 | \$ 100.00 | \$ 35.00 | \$ 624.34 | \$ 673.34 | \$ 772.34 | |
| JUN | \$ 100.00 | \$ 145.83 | \$ 107.33 | \$ 100.00 | \$ 87.50 | \$ 35.00 | \$ 575.66 | \$ 624.66 | \$ 723.66 | |
| JUL | \$ 100.00 | \$ 125.00 | \$ 92.00 | \$ 100.00 | \$ 75.00 | \$ 35.00 | \$ 527.00 | \$ 576.00 | \$ 675.00 | |
| AUG | \$ 100.00 | \$ 104.17 | \$ 76.37 | \$ 100.00 | \$ 62.50 | \$ 35.00 | \$ 478.03 | \$ 527.03 | \$ 626.03 | |
| SEP | \$ 100.00 | \$ 83.33 | \$ 61.33 | \$ 100.00 | \$ 50.00 | \$ 35.00 | \$ 429.66 | \$ 478.66 | \$ 577.66 | |
| OCT | \$ 100.00 | \$ 62.50 | \$ 46.00 | \$ 100.00 | \$ 37.50 | \$ 35.00 | \$ 381.00 | \$ 430.00 | \$ 529.00 | |
| NOV | \$ 100.00 | \$ 41.67 | \$ 30.67 | \$ 100.00 | \$ 25.00 | \$ 35.00 | \$ 332.34 | \$ 381.34 | \$ 480.34 | |
| DEC | \$ 100.00 | \$ 20.83 | \$ 15.33 | \$ 100.00 | \$ 12.50 | \$ 35.00 | \$ 283.66 | \$ 332.66 | \$ 431.66 | |

Designated REALTOR® (Broker) Dues Schedule

| JOIN DATE | BROKER | | STATE (C.A.R.) Allocation & | | | NATIONAL (NAR) | NAR ASSESSMENT | TOTAL DUES | TOTAL DUES w/ VOLUNTARY REALTOR ACTION | TOTAL DUES w/ VOLUNTARY REALTOR ACTION |
|-----------|------------|---------------|--------------------------------|--------------|-----------|-------------------|-------------------|------------|--|--|
| | INITIATION | LOCAL (VCCAR) | RAA* | C.A.R. SETUP | | | | | | |
| JAN | \$ 150.00 | \$ 250.00 | \$ 184.00 | \$ 100.00 | \$ 150.00 | \$ 35.00 | \$ 869.00 | \$ 918.00 | \$ 1,017.00 | |
| FEB | \$ 150.00 | \$ 229.17 | \$ 168.67 | \$ 100.00 | \$ 137.50 | \$ 35.00 | \$ 820.34 | \$ 869.34 | \$ 968.34 | |
| MAR | \$ 150.00 | \$ 208.33 | \$ 153.33 | \$ 100.00 | \$ 125.00 | \$ 35.00 | \$ 771.66 | \$ 820.66 | \$ 919.66 | |
| APR | \$ 150.00 | \$ 187.50 | \$ 138.00 | \$ 100.00 | \$ 112.50 | \$ 35.00 | \$ 723.00 | \$ 772.00 | \$ 871.00 | |
| MAY | \$ 150.00 | \$ 166.67 | \$ 122.67 | \$ 100.00 | \$ 100.00 | \$ 35.00 | \$ 674.34 | \$ 723.34 | \$ 822.34 | |
| JUN | \$ 150.00 | \$ 145.83 | \$ 107.33 | \$ 100.00 | \$ 87.50 | \$ 35.00 | \$ 625.66 | \$ 674.66 | \$ 773.66 | |
| JUL | \$ 150.00 | \$ 125.00 | \$ 92.00 | \$ 100.00 | \$ 75.00 | \$ 35.00 | \$ 577.00 | \$ 626.00 | \$ 725.00 | |
| AUG | \$ 150.00 | \$ 104.17 | \$ 76.67 | \$ 100.00 | \$ 62.50 | \$ 35.00 | \$ 528.34 | \$ 577.34 | \$ 676.34 | |
| SEP | \$ 150.00 | \$ 83.33 | \$ 61.33 | \$ 100.00 | \$ 50.00 | \$ 35.00 | \$ 479.66 | \$ 528.66 | \$ 627.66 | |
| OCT | \$ 150.00 | \$ 62.50 | \$ 46.00 | \$ 100.00 | \$ 37.50 | \$ 35.00 | \$ 431.00 | \$ 480.00 | \$ 579.00 | |
| NOV | \$ 150.00 | \$ 41.67 | \$ 30.67 | \$ 100.00 | \$ 25.00 | \$ 35.00 | \$ 382.34 | \$ 431.34 | \$ 530.34 | |
| DEC | \$ 150.00 | \$ 20.83 | \$ 15.33 | \$ 100.00 | \$ 12.50 | \$ 35.00 | \$ 333.66 | \$ 382.66 | \$ 481.66 | |

LEGAL NOTICES AND DISCLOSURES CAN BE FOUND ON PAGE 10.



2021 MLS FEES SCHEDULE



Agent

| JOIN DATE | MLS INITIATION FEE | MLS ACCESS FEE | TOTAL MLS |
|-----------|--------------------|----------------|-----------|
| JAN | \$ 100.00 | \$ 285.00 | \$ 385.00 |
| FEB | \$ 100.00 | \$ 285.00 | \$ 385.00 |
| MAR | \$ 100.00 | \$ 285.00 | \$ 385.00 |
| APR | \$ 100.00 | \$ 142.50 | \$ 242.50 |
| MAY | \$ 100.00 | \$ 142.50 | \$ 242.50 |
| JUN | \$ 100.00 | \$ 142.50 | \$ 242.50 |
| JUL | \$ 100.00 | \$ 570.00 | \$ 670.00 |
| AUG | \$ 100.00 | \$ 570.00 | \$ 670.00 |
| SEP | \$ 100.00 | \$ 570.00 | \$ 670.00 |
| OCT | \$ 100.00 | \$ 427.50 | \$ 527.50 |
| NOV | \$ 100.00 | \$ 427.50 | \$ 527.50 |
| DEC | \$ 100.00 | \$ 427.50 | \$ 527.50 |

MLS fees are prorated on a quarterly basis.

MLS Fees

MLS Fee Participants and subscribers will receive their annual fees notice and invoice in May. Invoices are sent via email and payable in June and considered past due as of July 1st.

Association Dues

Members will receive their annual Association Dues Renewal Invoice annually and typically in early to mid December. Invoices are sent via email, payable by January 1st and late fees begin January 15th.

Broker

| JOIN DATE | MLS INITIATION FEE | MLS ACCESS FEE | TOTAL MLS |
|-----------|--------------------|----------------|-----------|
| JAN | \$ 350.00 | \$ 285.00 | \$ 635.00 |
| FEB | \$ 350.00 | \$ 285.00 | \$ 635.00 |
| MAR | \$ 350.00 | \$ 285.00 | \$ 635.00 |
| APR | \$ 350.00 | \$ 142.50 | \$ 492.50 |
| MAY | \$ 350.00 | \$ 142.50 | \$ 492.50 |
| JUN | \$ 350.00 | \$ 142.50 | \$ 492.50 |
| JUL | \$ 350.00 | \$ 570.00 | \$ 920.00 |
| AUG | \$ 350.00 | \$ 570.00 | \$ 920.00 |
| SEP | \$ 350.00 | \$ 570.00 | \$ 920.00 |
| OCT | \$ 350.00 | \$ 427.50 | \$ 777.50 |
| NOV | \$ 350.00 | \$ 427.50 | \$ 777.50 |
| DEC | \$ 350.00 | \$ 427.50 | \$ 777.50 |

Supra Fee

This service is billed directly from Supra in mid June. Click [here](#) for billing information or to make payments 24 hours a day, 7 days a week. For questions, agents can contact the Supra support specialists at 877-699-6787.





VCMLS PASSWORD CONFIDENTIALITY AGREEMENT

I agree, as a participant/subscriber of Ventura County MLS system, to keep my MLS login credentials (username and password) confidential. I understand that failure to keep my credentials confidential will lead to revocation of my MLS access and privileges and a \$1,000 fine.

Name (please print)

Signature of Applicant

Date

CODE OF ETHICS, NEW MEMBER ORIENTATION & MLS ORIENTATION REQUIREMENT

Applicants for REALTOR® membership must complete the New Member Code of Ethics (online), New Member Orientation AND MLS Orientation training. Failure to comply will result in membership suspension.

1 CODE OF ETHICS

Preparation

Before attending New Member Orientation, you must complete NAR's Online Ethics Training. Print your confirmation of completion and you must bring it with you to the New Member Orientation class.

When

At your convenience online (and before you attend the "virtual or in person" New Member Orientation course presented by VCCAR). Required within thirty (30) days.

What

The online Code of Ethics course was created by the National Association of REALTORS® and is designed to assist REALTORS® in upholding ethical standards. Training will take approximately 150 minutes. Once the course begins a total of 30 days are allotted to complete the training.

Who

New members must complete this course within thirty (30) days of their join date.

2 NEW MEMBER ORIENTATION CLASS

When

New Member Orientation occurs once a month, and members must attend either a virtual or in person session (which ever is available) within thirty (30) days of joining.

Location (Depending on availability)

VCCAR Training Room
2350 Wankel Way, Oxnard, CA 93030

Or, virtually presented on a ZOOM meeting.
(Registration link will be provided before time of training.)

Time

9:00 AM to 12:00 PM

Acknowledgment

I agree to take the online Code of Ethics course and attend the New Member Orientation and the MLS Orientation. I understand it must be completed within thirty (30) days from the approval of application otherwise my membership will be suspended and/or terminated.

Name (please print)

Signature of Applicant

Date

NEW MEMBER ORIENTATION CLASSES

The REALTOR® Code of Ethics and New Member Orientation classes are required courses that must be taken within 30 days of joining VCCAR.

REALTOR® Code of Ethics (required)

- **Register** for the National Association of REALTORS® (NAR) Code of Ethics New Member Online Course.
- When you complete the online course, NAR will provide a **certificate of completion**.
- **Proof of completion** is required to attend the New Member Orientation class. You will need to print the NAR Code of Ethics certificate and bring it to the New Member Orientation class.

www.nar.realtor/code-of-ethics/training/for-new-members

| Date: | Time: | Date: | Time: |
|--------|---------------------|--------|---------------------|
| JAN 28 | 9:00 AM to 12:00 PM | JUL 22 | 9:00 AM to 12:00 PM |
| FEB 25 | 9:00 AM to 12:00 PM | AUG 26 | 9:00 AM to 12:00 PM |
| MAR 25 | 9:00 AM to 12:00 PM | SEP 23 | 9:00 AM to 12:00 PM |
| APR 22 | 9:00 AM to 12:00 PM | OCT 28 | 9:00 AM to 12:00 PM |
| MAY 27 | 9:00 AM to 12:00 PM | NOV 18 | 9:00 AM to 12:00 PM |
| JUN 24 | 9:00 AM to 12:00 PM | DEC 15 | 9:00 AM to 12:00 PM |

Class is to be held virtually on ZOOM, or live at the VCCAR Training Room (depending on availability).

2021 New Member Orientation (required)

THAT'S WHO WE



OUR MISSION

Our mission is to be the local advocate for REALTORS; to enhance the professionalism, integrity, and competency of members; and to promote private property rights.

OUR VISION

Pursuing the highest standards in Service, Ethics, and Technology.